

**MINUTES
NEW DURHAM CONSERVATION COMMISSION
30 SEPTEMBER 2014**

Present: Commission members Ron Gehl (Chair), Curtis Richard, Charlie Berube, Bill Malay (Alternate), Bob Craycraft (Alternate), Recording Secretary Amy Smith.

Others Present: Gregory Anthes

Chair Gehl called the meeting to order at 7:13 pm and designated Mr. Malay and Mr. Craycraft to sit in as voting members.

**Wetlands Minimum Impact Application - Three Twenty Eight, LLC - 328 South Shore Rd-
Map 113 Lot 42**

Commission members reviewed the Wetlands Minimum Impact Application for Three Twenty Eight South, LLC for property located at 328 South Shore Road, Map 113 Lot 42. Commission members had no objections to the materials submitted.

**Shoreland Permit by Notification Application - Donald Roques - 25 South Shore Road-
Map 120 Lot 53**

Commission members reviewed the Permit by Notification Application for Donald Roques for property located at 25 South Shore Road, Map 120 Lot 53. Ms. Smith noted this is a revision of Mr. Roques' July application. Ms. Smith noted after the Commission reviewed the July application at their meeting of 29 July 2014 they had asked her to send a memo to the Code Enforcement Officer, Zoning Board, and Planning Board as Mr. Roques proposal increased the amount of impervious surface on the lot to 27.9%. Ms. Smith stated she also contacted the applicant's Engineer, Varney Engineering, and advised them of the situation. Commission members reviewed the revised application which has no increase in existing impervious surface. The existing lot coverage is 24.7% and the post development lot coverage will still be 24.7%.

Review of Minutes

Commission members reviewed the minutes of 26 August 2014. On page 2, second to last paragraph 'Mr. Curtis' was corrected to 'Mr. Richard' and in the last paragraph '8:35 pm' was corrected to '9:45 pm'. **Mr. Craycraft made a motion to approve the minutes of 26 August 2014 as corrected. Mr. Malay seconded the motion. The motion was approved with four affirmative votes (Craycraft, Gehl, Malay, Richard) and one abstention (Berube).**

Review of Mail

Commission members reviewed the mail.

Possible Wetlands Violation - Old Bay Road (Map 253 Lot 1)

Ms. Smith stated she received a complaint about cutting of trees and possible wetlands violation on property located on Old Bay Road (Map 253 Lot 1). Ms. Smith stated she discussed the situation with Assessing Clerk Laura Zuzgo who stated she also received the same complaint and

contacted the Town Forester as an Intent to Cut had not been filed for that property. Ms. Zuzgo stated the Forester confirmed cutting did take place and suggested Ms. Zuzgo contact State Ranger John Dodge. Ms. Smith stated she asked Ms. Zuzgo this afternoon if she had any new information. Ms. Zuzgo stated she had been in contact with Ranger Dodge that morning who informed her he would be going out to look at the property.

Town Owned (Tax Deeded) Properties

Chair Gehl asked Ms. Smith if she had any updates on the Tax Deeded properties. Ms. Smith stated the Selectmen discussed the issue at their meeting of 15 September 2014 and decided another meeting was needed. Ms. Smith stated she asked Town Administrator Jeremy Bourgeois earlier in the day if the Selectmen had set a meeting date to discuss the tax deeded property. Ms. Smith stated TA Bourgeois indicated a date had not yet been set. Ms. Smith asked TA Bourgeois if he could inform her of the meeting date once it has been set.

New Durham Food Pantry Building - Map 250 Lot 79

Mr. Craycraft noted he had spoken with the Code Enforcement Officer regarding drainage issues at the Food Pantry Building, Map 250 Lot 79. Mr. Craycraft noted the CEO has since put in his notice of resignation so he is not sure if anything was done. Mr. Craycraft also stated he is not sure how ineffective the drainage area is but it was not built to specifications. Mr. Craycraft noted the CEO was going to contact the Conservation Commission Chair about the situation. Chair Gehl stated he has not been contacted. Commission members asked Ms. Smith to send a note to the Code Enforcement Officer to see if he has looked into the situation.

At 8:07 pm Mr. Malay made a motion to adjourn. Mr. Berube seconded the motion. The motion was unanimously approved.

Respectfully submitted,

Amy Smith
Recording Secretary